

# 2017 LAKE COUNTY FAIR

August 31<sup>st</sup> - September 3<sup>rd</sup>, 2017

## COMMERCIAL EXHIBITOR/FOOD CONCESSION APPLICATION

*This application is not a contract, nor a guarantee of space. Send NO money with this application.*

### GENERAL REQUIREMENTS

- Attach a color photograph and general floor plan of your booth set-up
- Include a telephone number and email address with each reference
- Submit as early as possible for the best chance at a space

### INFORMATION

1. All spaces depend on availability.
2. Prior year participants who are invited to return are given priority for spaces.
3. State the TOTAL size of the space needed. Include awnings, tongue, barbecue space, storage space, etc.
4. Booth spaces are sold in approximate 10' x 10' increments.
5. Submit a complete list of items, including every item you intend to sell or display.
6. RV space is available on a first come - first served basis, and requires a separate application and payment
7. Your exhibit must be staffed and operating during fair hours. Buildings will close 1 hour prior to the fair closing.
8. GENERAL LIABILITY INSURANCE IS REQUIRED FOR ALL EXHIBITORS AND VENDORS. If you cannot provide your own, you may purchase a certificate through this office. Indicate on this application.
9. Exhibits must be kept in showroom quality. Cardboard boxes, stock and/or trash must be kept out of view of the public
10. The Lake County Fair Management has the right to close down any exhibit that does not meet the standards of the Lake County Fair

### RENT

Rates vary depending on location and are based on a 10' x 10' booth space. All space rent must be paid in advance. Indoor and outdoor spaces are available. Please note your preference on this application.

**Fees and fair hours are subject to change**

# 2017 LAKE COUNTY FAIR

P.O. Box 70 401 Martin Street Lakeport, CA 95453  
707-263-6181 Fax: 707-263-7706 Email: rentals@lakecountyfair.com Web: www.lakecountyfair.com

## APPLICATION FOR COMMERCIAL EXHIBIT/FOOD CONCESSION SPACE

### INSTRUCTIONS:

- This application is neither an offer nor guarantee of space.
- All questions must be answered completely. If something does not apply, answer with N/A.
- A recent photograph of your booth is required.
- DO NOT SEND MONEY WITH YOUR APPLICATION.

**Please type or print clearly. (UNFINISHED APPLICATIONS WILL BE DISREGARDED.)**

COMPANY / ORGANIZATION NAME \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

EMAIL \_\_\_\_\_ WEBSITE \_\_\_\_\_

TELEPHONE \_\_\_\_\_ FAX \_\_\_\_\_

CONTACT PERSON \_\_\_\_\_ PHONE \_\_\_\_\_

PERSON IN CHARGE OF BOOTH \_\_\_\_\_ CELL# \_\_\_\_\_

CALIFORNIA SELLERS PERMIT # \_\_\_\_\_

WILL YOU BE SPENDING THE NIGHTS ON THE GROUNDS?  YES  NO

INSURANCE: Is your organization on the CFSA Master List?  YES  NO

If "Yes", CFSA Master List # \_\_\_\_\_ Expiration Date \_\_\_\_\_

If "No", will you be:  providing your own insurance policy

purchasing insurance through this office

### REFERENCES (These will be checked – please make sure the information is current)

List 2 fairs, festivals or shows you have recently participated in:

Event #1 \_\_\_\_\_

Contact person \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Event #2 \_\_\_\_\_

Contact person \_\_\_\_\_ Phone ( ) \_\_\_\_\_

**List all items you plan on selling or displaying. If selling food, include menu with prices**  
**If a contract is issued, you may only sell or display items listed on the contract.**

---

---

---

---

---

---

---

---

---

---

Do you use a microphone system? \_\_\_\_\_ Do you use a sound system? \_\_\_\_\_  
(Note: All sound devices must be pre-approved and kept at a level that is acceptable to other exhibitors or Fair Management will remove the offending sound device.)

Is your set-up a booth or trailer?  booth  trailer

If Booth: Booth Space Requirements: \_\_\_\_\_ x \_\_\_\_\_  
Width (across front) Depth (front to back)

Booth Location Preference:  inside  outside  either

If Trailer: Trailer Space Requirements: \_\_\_\_\_ x \_\_\_\_\_  
Length (including tongue) Width (including serving)

Trailer Serving:  end serve  side serve  either

Preferred location? \_\_\_\_\_

Size of space in 10'x10' increments? \_\_\_\_\_

Electrical amperage needed: \_\_\_\_\_ Amps, of \_\_\_\_\_ Voltage

Do you need running water?  yes  no

Do you need:  parking for your stock truck  parking for your RV  a spot for a tent

**Attach color photographs and an overhead diagram of your booth/trailer set-up.**

Mail completed application to: Lake County Fair  
Attn: Exhibits/Concessions  
PO Box 70  
Lakeport, CA 95453

Or fax completed application to: 707-263-7706 Email: rentals@lakecountyfair.com